



# Site Rental Booking Agreement

Birthday Child's Name and Age: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Site Rental Date and Time: \_\_\_\_\_

Estimated Guest Count: \_\_\_\_\_

Added Enhancements/Notes: \_\_\_\_\_

## **Please read our Site Rental Booking Policies:**

Party reservations must be made a minimum of 10 days in advance. A 50% deposit on your desired site rental is due to confirm your party. This deposit is non-refundable. The deposit may be transferred to a mutually-agreed-upon date, based on availability. If a postponement or cancellation occurs less than 72 hours before the party reservation, the deposit will be forfeit. If a postponement or cancellation occurs less than 10 days before the party reservation, a \$250 transfer fee will apply.

Party locations and enhancements are based on availability and may change at any time. The Santa Barbara Zoo will strive to provide the requested options and will offer a suitable alternative in the event a desired location or enhancement is not available.

The following items are prohibited on Zoo grounds: Balloons, piñatas, confetti, drinking straws, glassware, Frisbees, balls, scooters, and other items that may be harmful to the welfare of our animals. Smoking and any smoke-producing items are also prohibited. If you have any questions about an item, please contact the Zoo Birthday Party staff.

In order ensure the safety of our guests and staff, and to provide great experiences for all of our guests, we ask that all guests conduct themselves respectfully at all times during their visit. Any name-calling, aggressive behavior, trespassing of exhibits, or any conduct that is unsafe may result in immediate termination of the event with removal of all guests and forfeit of any refund of payments.

When booking a site rental, you acknowledge that the admissions and parking for you and your guests is NOT included and is your responsibility. The Zoo operates on a reservation-only basis and cannot guarantee walk-in availability. We recommend booking your tickets at least one week in advance to ensure availability for all of your guests.

Your site rental incudes assistance from a birthday party host with the following:

- Transporting food, décor, gifts, etc. to and from the party site.
- Refrigerating food items (please schedule delivery time in advance).
- Providing utilities (knife, lighter, scissors, etc.) upon request.

It is your responsibility to complete your own set up and clean up after your rental. You have access to the site beginning promptly at your scheduled reservation time (10:00am or 1:30pm). Early arrival cannot be accommodated. Please plan to complete your party and all clean up at the end of your scheduled reservation time (1:00pm or 4:30pm). Late departure cannot be accommodated.

By signing below, I agree that I have read and understood the Site Rental Policies. I understand that my party reservation is NOT CONFIRMED until I call with payment information and receive a deposit receipt.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_